



DRAFT

**MINUTES
ORDINARY MEETING OF COUNCIL**

held on

WEDNESDAY, 9 DECEMBER 2020

PRESENT

Councillors Craig Davies (Mayor and Chair), Dawn Collins (Deputy Mayor), James Craft, Mark Munro, Colin Hamilton, Les Lambert, Lyn Jablonski, Rob McCutcheon and; Mr André Pretorius (Director Infrastructure and Engineering Services); Mr Phil Johnston (Acting General Manager), Mrs Marion Truscott (Director Governance) and Mrs Sally McDonnell (Minute Taker).

WELCOME

The Chair welcomed those present and declared the meeting open at 5.30pm.

PRAYER

The Lord's Prayer was taken by those present.

ACKNOWLEDGEMENT OF COUNTRY

The Acknowledgement to Country was made by Cr Davies.

APOLOGIES AND APPLICATIONS FOR LEAVE OF ABSENCE BY COUNCILLORS

Mrs Jane Redden (General Manager) and Mr John Sevil (Director Finance and Corporate Strategy)

CONFIRMATION OF MINUTES

RESOLVED Crs Lambert/McCutcheon that the Minutes of the Ordinary Meeting held on 11 November 2020 be adopted.

2020/279

Cr Jablonski entered the meeting room at 5.31pm

DISCLOSURES OF INTERESTS

Nil

MAYORAL MINUTE

1. MAYORAL DIARY

RESOLVED Crs Lambert/Munro that the information be noted.

2020/280

2. DEPUTY MAYORAL DIARY

RESOLVED Crs Collins/Munro that the information be noted.

2020/281

3. DELEGATE'S REPORT – BUSH FIRE MANAGEMENT COMMITTEE

RESOLVED Crs Hamilton/Collins that the information be noted.

2020/282

REPORTS OF COMMITTEES

1. REPORT OF INTERNAL AUDIT COMMITTEE

RESOLVED Crs Craft/Lambert that the recommendations from the minutes of the Internal Audit Committee Meeting held on 9 November 2020 be adopted.

2020/283

2. REPORT OF LOCAL EMERGENCY MANAGEMENT COMMITTEE

RESOLVED Crs Lambert/Collins that the recommendations from the minutes of the Local Emergency Management Committee Meeting held on 12 November 2020 be adopted.

2020/284

3. REPORT OF NARROMINE SHOWGROUND & RACECOURSE ADVISORY COMMITTEE

RESOLVED Crs Collins/Lambert that the recommendations from the minutes of the Narromine Showground & Racecourse Advisory Committee Meeting held on 19 November 2020 be adopted.

2020/285

REPORTS TO COUNCIL - GENERAL MANAGER

1. 2019/2020 ANNUAL REPORT

RESOLVED Crs Collins/Munro that the report be noted.

2020/286

2. CONSTITUTIONAL REFERENDUMS AND COUNCIL POLLS

RESOLVED Crs Lambert/Munro that the report be noted.

2020/287

3. RENTAL RELIEF

It was moved Crs Lambert/Jablonski that the General Manger be delegated authority to enter into direct negotiations with licencees/lessees requesting rental relief, temporary amendments to agreements, reduction, waiver or deferral of payments for defined periods, and termination of agreements on the grounds of financial distress for the 2020/21 financial year.

With the concurrence of the mover and the seconder it was resolved to include the following addition to the motion: That all applications for Property or Facilities Rental Relief to be reported back to Council.

REPORT TO COUNCIL – GENERAL MANAGER (Cont'd)

The motion therefore reads: -

RESOLVED Crs Lambert/Jablonski that:

1. The General Manger be delegated authority to enter into direct negotiations with licencees/lessees requesting rental relief, temporary amendments to agreements, reduction, waiver or deferral of payments for defined periods, and termination of agreements on the grounds of financial distress for the 2020/21 financial year.
2. All applications for Property or Facilities Rental Relief to be reported back to Council.

2020/288

REPORTS TO COUNCIL - FINANCE & CORPORATE STRATEGY

1. INVESTMENT REPORT AS AT 30 NOVEMBER 2020

RESOLVED Crs Craft/Munro that:

1. the report regarding Council's Investment Portfolio be received and noted;
2. the certification of the Responsible Accounting Officer is noted and the report adopted.

2020/289

2. CORPORATE CARD POLICY REVIEW

RESOLVED Crs Craft/Lambert that:

1. That Council adopts the changes to the 2020 Credit Card Policy as attached, namely
 - a) Card limits are not to exceed the cardholder's delegated authority limit
 - b) Payments for fuel and fines must record the vehicle details and odometer on the statement and transaction
 - c) Credit card blocks are to be utilised where provided by the financial institution
 - d) Should a purchase for non-Council related business be made in error, reimbursement is to be made to the same card to streamline audit.
 - e) Payments for travel must have attached evidence of pre-approval

2020/290

REPORTS TO COUNCIL – COMMUNITY AND ECONOMIC DEVELOPMENT

1. DEVELOPMENT APPROVALS

RESOLVED Crs Collins/Lambert that the information be noted.

2020/291

REPORTS TO COUNCIL - INFRASTRUCTURE & ENGINEERING SERVICES

1. WORKS REPORT

RESOLVED Crs Lambert/Collins that the information be noted.

2020/292

2. DRAFT DEVELOPMENT SERVICING PLANS FOR WATER SUPPLY AND SEWERAGE

RESOLVED Crs Lambert/Munro that Council adopt the draft Development Servicing Plan for Water Supply and Sewerage.

2020/293

There being no further business the meeting closed at 6.09pm.

The Minutes (pages 1 to 4) were confirmed at a meeting held on the
day of _____ 2021, and are a full and accurate record of
proceedings of the meeting held on 9 December 2020.

Chair